



JOB DESCRIPTION

Job Title:	Maintenance Mechanic	Pay Grade:	1TM
Department:	564 – Building B General	Reports to:	Maintenance & Facilities Manager
Status	Non-Exempt/Hourly	Revision Date:	February 11, 2020

SUMMARY: This position is responsible for a variety of mechanical work erecting, repairing, and maintaining machinery and equipment, building and utilities and troubleshooting basic electrical problems.

DUTIES AND RESPONSIBILITIES:

- Install, erect, repair and maintain facility & machinery.
- Install, repair and maintain air and hydraulic lines, valves and cylinders, steam traps, air compressors, oil, steam and water lines, sprinkler systems, various types of pumps and other equipment and systems.
- Install machine foundations.
- Perform maintenance welding and a wide variety of other duties required for installation, repair, upgrading and maintenance of machinery and equipment, and the utilities required to operate the machinery and equipment such as air, oil, and steam.
- Perform a variety of other related duties as directed by supervision. Use manuals, parts lists and blueprints to perform work with little technical support.
- Troubleshoot complex equipment and system problems and determine corrective actions.
- Organize, plan, and direct work of other crafts persons on jobs involving two or more craft persons.
- Maintain work area in a clean, neat and orderly condition.
- Comply with all company rules and regulations including performing other duties as required.
- Perform other duties as required or assigned.

SUPERVISORY RESPONSIBILITIES:

- None

EDUCATION AND EXPERIENCE:

- High School graduate or equivalent with 2-year technical college education or accredited apprenticeship required.

QUALIFICATIONS:

- Must have good oral and written communication in English as well as interpersonal skills.
- Requires the use of advance mathematics and be able to use SAP software.
- Must have good leadership and project management skills.
- Make broad decisions involving considerable initiative and ingenuity.
- Must have technical and problem-solving skills. Able to use portable power tools, cables, ropes, jacks, chain falls, rollers, forklift trucks, pipe wrenches, drill press, machine tools, welding equipment, and materials required to perform assigned duties.

PHYSICAL DEMANDS AND WORK ENVIRONMENT:

- Work environment consists of manufacturing that may have exposure to moving mechanical parts, varying temperatures, risk of shock, noise and rubber smells.
- Work near moving mechanical parts 2/3 to all of the time.
- Work in high precarious places up to 1/3 of the time.
- Exposure to fumes or airborne particles up to 1/3 of the time.
- Exposure to extreme heat (non-weather) up to 1/3 of the time.
- Risk of electric shock up to 1/3 of the time.

Job Description: Maintenance Mechanic

- Exposure to loud noise 2/3 to all of the time and very loud noise up to 1/3 of the time.

• Annual Testing			
x	Hearing Test		
x	Respirator Fit Testing		
	Vision Test		
Vision Requirements			
	Close Vision (clear vision at 20 inches or less)		Ability to adjust focus
	Distance Vision (clear vision at 20 feet or more)		Other: (specify)
	Color Vision (ability to identify & distinguish colors)	x	No special requirements
Type of Personal Protective Equipment Required			
x	Safety Glasses	x	Protective Clothing: coveralls
x	Hearing Protection	x	Safety Shoes
x	Respirators		Other (please specify)

Physical Demands	Amount of Time Spent			
	None	Up to 1/3	1/3 to 2/3	2/3 to all
Standing				x
Walking				x
Sitting		x		
Use hands to handle or touch		x		
Use fingers to pinch or grasp				x
Reach above shoulders		x		
Climb or balance		x		
Stoop, kneel, crouch or crawl		x		
Talk or hear		x		
Smell or Taste	x			
Use foot/feet to operate machine		x		
Weight of material to lift	Time Spent			
	None	Up to 1/3	1/3 to 2/3	2/3 to all
Up to 10 pounds				
Up to 25 pounds				x
Up to 50 pounds		x		
Up to 75 pounds				
More than 75 pounds		x		

Weight of material to push or pull	Time Spent			
	None	Up to 1/3	1/3 to 2/3	2/3 to all
Up to 10 pounds				
Up to 25 pounds		x		
Up to 50 pounds			x	
Up to 75 pounds				
More than 75 pounds				
	None	Up to 1/3	1/3 to 2/3	2/3 to all
Repetitive Motion			x	



JOB DESCRIPTION

Tools or Equipment Used (e.g. forklift or computer, etc.)	Time Spent			
	None	Up to 1/3	1/3 to 2/3	2/3 to all
Hand Tools				x
Power Tools			x	

The above statements are intended to describe the general nature and level of work being performed by people assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities, duties and skills required of personnel so classified. Nothing in this job description restricts management's right to assign or reassign duties and responsibilities to this job at any time. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Precix is an Equal Opportunity Employer.